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Kinson Academy

Admissions Policy 2028/2029

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Contents

1 Statement of Intent....3
2 Published Admissions Number....3
3 Oversubscription Criteria....3
4. waiting list....4
5. In-year Admissions....4
6. Additional information....5
6.1 Looked After children....5
6.2 Applications for any year group....5
6.3 In-year fair Access....6
6.4 In-year admissions - LAC....6
6.5 Applications from Separated families....6
6.6 Applications for multiple births....7
6.7 Withdrawal of offer
6.8 Home Address....7
6.9 Definition of Siblings....7
6.10 Distance measurement....8
6.11 Young persons of equal priority....8
6.12 Flexi Schooling....8
6.13 Non-Statutory School age Children....8
6.14 Main Entry Change of address....8
7.0 Appeals....9

1. Statement of Intent

Our approach to school admissions aligns with the Schools Admissions Code (September 2021) and the Schools Admissions Appeal Code (October 2022) along with other relevant legislation.

United Learning schools welcome children of all faiths and none, embracing all cultures, races, and family backgrounds. Our schools are committed to serving their local communities. We do not seek to change admissions criteria for schools joining the Trust unless they are unfair, unclear, or non-compliant with the Code or law, or if specific admissions requirements are part of the school's Funding Agreement. Our ambition is for all United Learning academies to be excellent local schools. Admissions policies reflect this by being fair, transparent, and compliant with equalities legislation. We work collaboratively with local authorities and other trusts on place planning to ensure children have access to good education close to home.

2. Published Admissions Number

The Published Admission Number for the Academy for the year 2028/29 is:

30 pupils in Year **Reception**

Arrangements for applications for places at Kinson Academy operate within the BCP agreed scheme for coordinated admission arrangements 2028/29.

The Academy Trust will consider all applications for places at Kinson Academy. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy Trust will offer places at Kinson Academy to all those who have applied.

3. Oversubscription Criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of children with Education, Health and Care Plans where Kinson Academy is named on the Plan the criteria will be applied in the order in which they are set out below:

A) 'Looked After Child' or who was previously a 'Looked After Child' (as defined by the Admissions Code);

B) Children of staff at Kinson Academy where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission is made or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;

C)Children who live in the Academy's designated catchment area and whose siblings currently

attend the Academy and who will continue to do so on the date of admission;

d)Children who live within the school's designated catchment area;

e) Children who do not live in the school's designated catchment area but who have siblings who attend the school and will continue to do so on the date of admission;

f) Children who do not live in the school's designated catchment area but are the children of UK Service Personnel (UK Armed Forces);

g)All other children.

4. Waiting List

This will be maintained by the Local Authority in conjunction with the Academy Trust. Where in any year Kinson Academy receives more applications for places than there are places available, a waiting list will operate until 31 August. This will be maintained by the Local Authority for the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out for entry to Reception. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

All waiting lists for each year group will cease on August 31st 2029, prior to a new waiting list being generated in September 2029. In June 2029, families with children on the waiting list in any year group will be required to confirm with the academy that they wish to remain on this list for the following 2029-2030 academic year.

5. In-Year Admissions

The local authority co-ordinates admissions for in-year applications and for applications for year groups other than the normal point(s) of entry. This will not affect the Academy's right to determine which applicants have priority for admission.

Subject to any provisions in the co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the Academy Trust will consider all such applications. If the year group applied for has a place available, it will offer a place unless admitting the child would prejudice the efficient provision of education or use of resources.

If more applications are received than there are places available, the oversubscription criteria will apply. Parents / Carers whose application is turned down will be added to the waiting list and entitled to appeal the decision.

Applications should be made directly to BCP admissions:
https://www.bcpcouncil.gov.uk/schools-and-learning/school-admissions

We strongly believe that to ensure that health, wellbeing and the social, emotional, mental health of children we need to carry the following actions before a start date is agreed.

1. contact the previous school to discuss needs and academic progress
2. meet the family
3. family to visit the school

This will enable the school to ensure that there is a smooth and successful transition, with resources in place to meet the pupil's need.

6. Additional Information

6.1 Looked After Children

A "Looked After Child" means any child who is in the care of a local authority in accordance with Section 22 (1) of the Children Act 1989. A child who was "previously a Looked After Child" means a child who after being Looked After became subject to an Adoption Order under the Adoption Act 1976 or under Section 46 of the Adoption and Children Act 2002, a Residence Order or Child Arrangement Order under Section 8 of the Children Act 1989 or Special Guardianship Order under Section 14A of the Children Act 1989.

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applicants can be asked to provide additional evidence in order to verify the previously looked after status of a child. It is at the discretion of the Academy what evidence is required. The final decision will be made by the Academy. If any information supplied by an applicant is judged by the Academy to be fraudulent or intentionally misleading, the Academy may refuse to offer a place, or if already offered, may withdraw the offer.

6.2 Applications for a place in any year group other than a young person's correct age-related National Curriculum year group

Applications for young people to be educated outside their normal national curriculum year group will be considered by a specialist panel comprising:

The Special Educational Needs Coordinator (SENCo), a member of the Academy Advisory Committee and the Associate Principal of the Academy.
Applicants must provide with their application form the following information in support of their request:

Clear, documented evidence that to place the young person in his/her normal age group would be detrimental to his/her educational progress or likely exam performance.

i. Clear evidence that it would not be detrimental to the interests of the young
person's social and emotional development to be placed in a different year group.

ii. Clear evidence that the young person has previously been placed in a different year group and this has had positive benefits.

(A young person would need to meet Criteria 1 and 2 above in all cases, for agreement of an out of year group admission. The existence of Criterion 3 would serve to strengthen a case.)

6.3 In-Year Fair Access

The local authority co-ordinates admissions for in-year applications and for applications for year groups other than the normal point(s) of entry. This will not affect the Academy's right to determine which applicants have priority for admission.

Subject to any provisions in the co-ordinated admission arrangements relating to applications submitted for years other than the normal year of entry, the Academy Trust will consider all such applications. If the year group applied for has a place available, it will offer a place unless admitting the child would prejudice the efficient provision of education or use of resources. This includes where behaviour significantly interferes with the pupil's / other pupils' education or jeopardises the rights of staff and pupils to a safe and orderly environment.

All the admission authorities in BCP have established an In-year Fair Access Protocol. The purpose of the Protocol is to ensure that – outside the normal admissions round – unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. Cases are considered by a Panel comprising Headteachers and/or their representatives. Decisions of the Panel may mean that the Academy might have to admit young people, which could result in the Published Admission Number being exceeded.

6.4 In Year Admissions – Looked After Children

A Looked After Child or Previously Looked After Child may be admitted to the Academy above the Published Admission number if it is felt by the Local Authority, in consultation with the Academy that the Academy is the most appropriate placement to meet the needs of the individual child

6.5 Applications from Separated parents

Only one application can be considered for each child. Where parents / carers are separated it is essential that agreement is reached by both parties concerning the nominated preferred schools. Where a child spends part of their week with one parent and part with the other, only one address can be used. This must be the address at which the child spends most of their time during term time. Applicants can be asked to provide additional evidence to verify addresses and/or other details provided. It is at the discretion of the Academy what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by the Academy. If any information supplied by an applicant is judged to be fraudulent or intentionally misleading, the Academy may refuse to offer a place, or if already offered, may withdraw the offer.

6.6 Applications for young people of multiple births

If there are insufficient places to accommodate all the young people of a multiple birth (i.e. twins, triplets etc.) if one young person can be admitted then the other siblings of the multiple birth will be admitted over the Academy's Published Admission Number.

6.7 Withdrawal of offer

The academy may withdraw the offer of a place if it is considered that the offer of a place was obtained using fraudulent or intentionally misleading information.

6.8 Home Address

The home address where a child lives is considered to be a residential property that is the child's main or only address during term time. Applicants can be asked to provide additional evidence to verify addresses and/or other details provided. It is at the discretion of the Academy what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by the Academy. If any information supplied by an applicant is judged by the school to be fraudulent or intentionally misleading, the school may refuse to offer a place, or if already offered, may withdraw the offer.

6.9 Definition of siblings

"Sibling" means:

- a full brother or sister who lives with one or both parents or carers in the same property during the school week.
- a half-brother or half-sister who lives with one or both parents or carers in the same property during the school week.
- an adoptive brother or sister who lives with one or both parents or carers in the same property during the school week.

- a foster brother or sister who lives with one or both parents or carers in the same property during the school week.
- non-blood related children who, together, all live with one or both parents or carers in the same property during the school week.

6.10 Distance Measurements
Where there are not enough places for applicants within a criterion listed above, distance measurement will be used with those living closer to the school receiving higher priority.

Distance will be measured in a straight line.

6.11 Young persons of equal priority
If there are insufficient places to accommodate all applicants and the distance criterion is used, the Academy will use random allocation for applicants living an equal distance from the school (up to three decimal points) or at the same address or in the same block of flats who are eligible for the remaining places. Applicants will have their names drawn as lots to see who should be offered the place(s). The person drawing the names will be an employee of the Academy who has no involvement in the school admissions process.

6.12 Flexi Schooling
Kinson Academy does not support applications for flexi-schooling – see section 10.8 Elective home education: departmental guidance for local authorities (publishing.service.gov.uk)

6.13 Non-Statutory school Age part-time education
If the applicant is under statutory school age, parents and school may jointly agree that a part-time timetable may be applicable. Parents and school may jointly agree a pattern of daily attendance that would suit the child, starting at mornings only, building up across the year. Part-time attendance will be reviewed and monitored regularly.

6.14 Main Entry Change of Address
When applying for point of entry, the Academy will not accept a change of address once the National Closing Date has passed. The National Closing Date for the Reception allocation is 15 January. This means if your moving date is after 15 January, we will use your old address to categorise your application. You will need to tell us your new address so we can update your child's record. If you move house after you have submitted your application but before the National Closing Date, the main allocation will be based on your address at the closing date, and the address will be updated on any waiting list from national offer day, should you not initially have been offered a place. The relevant date for the house move is (if purchasing) exchange of contracts occurring on or before the closing date; (if renting) signed tenancy agreement which commences on or before the closing date

7. Appeals

Any person or body who believes an academy's admissions arrangements are unlawful or non-compliant with the School Admissions Code may submit an objection to the Schools Adjudicator.

Deadline: Objections must be submitted by 15 May in the determination year (i.e. the year before the arrangements apply).

Binding Decisions: If the Adjudicator upholds the objection, the school must revise its arrangements within:
2 months, or
By 28 February following the decision (whichever is sooner).

Appeals Process – Key Requirements
United Learning delegates responsibility for arranging appeals to each academy's **Local Governing Body (LGB).**
Appeals are handled by the local authority, BCP.